

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

RÉGION DU SUD-OUEST

ASSEMBLÉE RÉGIONALE DU
SUD-OUEST

CONSEIL EXÉCUTIF RÉGIONAL
DU SUD-OUEST

N° 182/72 SWRA/SWREC/P/CAB

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REPUBLIC OF CAMEROON
Peace – Work – Fatherland

SOUTH WEST REGION

SOUTH WEST REGIONAL
ASSEMBLY

SOUTH WEST REGIONAL
EXECUTIVE COUNCIL

30 MAI 2025

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INVITATION TO TENDER LETTER (CONSULTING SERVICES)

ITL N°001/ITL/SWR/SWRA/BUEA/2025 OF 30 MAI 2025

Concerning the control mission and project management for the construction and equipping an Imaging Center, supply and installation of digital radiography system with accessories, supply and installation of furniture, construction of solar farm at Mamfe District Hospital, Manyu Division, Southwest Region

COUNTRY: CAMEROON
NAME OF PROJECT: LOCAL GOVERNANCE AND RESILIENT COMMUNITIES PROJECT (PROLOG)
CONTRACTOR: THE SOUTH-WEST REGIONAL ASSEMBLY
CREDIT: IDA N°72130- CM
STEP No.: CM-MINDDEVEL-493112-CS-CQS

To the Consultants on the Restricted List of point 3 below:

Ladies and Gentlemen

1. BACKGROUND AND JUSTIFICATION

The Government of Cameroon has received funding from the World Bank to finance the cost of the Local Governance and Resilient Communities Project (PROLOG). As part of its implementation, PROLOG has signed an agreement with the Southwest Regional Assembly Council to build



community and inter-communal infrastructure. To this end, the Southwest Regional Assembly intends to use part of the sums granted under this agreement to make the payments provided for under the contract relating to the control mission and project management for the construction and equipping an Imaging Center, supply and installation of digital radiography system with accessories, supply and installation of furniture, construction of solar farm at the Mamfe District Hospital, Manyu Division, South-West Region.

The tasks of the Supervision and Control mission for the construction and equipping an Imaging Center, supply and installation of digital radiography system with accessories, supply and installation of furniture, construction of solar farm at the Mamfe District Hospital, Manyu Division, South-West Region, concern only the execution phase. The execution of this mission will generally include all the tasks incumbent on the Project Management to ensure compliance with the standards and technical specifications of the works. This mission must also provide assistance to the Owner with regard to the general co-ordination of each site operation, in particular the layout of the building, the monitoring of the various trades involved in the work, as well as their contractual deadlines.

In the light of the above, the mission's essential tasks will include:

- administrative and financial monitoring of the project
- technical control and monitoring of the progress of the work;
- monitoring the quality and conformity of the furniture and the construction materials (concrete, aggregates, backfill, etc.) and the conditions under which they are used;
- monitoring the implementation and operation of the company's Health-Safety-Environment (HSSE) system and Site Protection Plan (PPES) ;
- Verification of the Health and Safety Plan (HSP), the Environmental and Social Management Plan (ESMP), the requirements of the World Bank Group's environmental, health and safety guidelines and other VBG and ESHS requirements to be met by the Company.



2. DURATION OF THE ASSIGNMENT

The consulting services ("the Services") include Supervision of the construction work on the Imaging Centre building, quality control and conformity of the equipment and supplies for the Imaging Centre and control of the conformity and installation of the solar energy electrification system. This mission will be carried out over a period of four (04) months from notification of the service order to start the services.

3. LIST OF INVITED COMPANIES

This Letter of Invitation is addressed to consultants of the design office type who have relevant references in the execution of project management in general and in particular in the construction and supplies sector, from the shortlist, whose company names appear below:

Nº	COMPANY NAME	COUNTRY	FULL ADDRESS
1	EMERGING CAMEROON ENTERPRISE	Cameroon	Tel : PO. Box : 176 Tiko Email :
2	TK CONSULT	Cameroon	Tel : PO. Box : Limbe Email :
3	MAAK DESIGN GROUP	Cameroon	Tel : PO. Box : 1 372 Limbe Email :
4	WINNER Sarl	Cameroon	Tel : PO. Box : 6256 Douala Email :
5	BEA ENTERPRISE	Cameroon	Tel : PO. Box : Limbe Email :



4. QUALIFICATION CRITERIA

The Southwest Regional Assembly invites firms ("Consultants") to indicate their interest in providing the Services. Invited Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. These qualification criteria are:

- a) The consultant must be an organization with a recognized legal existence within the meaning of Law No. 90/053 of December 19, 1990, on freedom of association in Cameroon, or a design office (usual administrative and tax file and grouping act, if applicable)
- b) General experience in works contracts: Have at least five (5) years of proven experience in carrying out project management for building construction work
- c) General experience in supply contracts: Have at least five (5) years of proven experience in carrying out project management for supplies
- d) Specific experience: Have at least one (01) proven experience in similar activities.

Note: *Valid references must be justified by a copy of the first page of the contract, the signature page of the contract and the validation report of the final report/certificate of service provided or any other document attesting to the execution of the contract.*

5. SELECTION METHOD

The attention of interested Consultants is drawn to **Section III, paragraphs, 3.14, 3.16, and 3.17** of the World Bank's "Procurement Regulations for IPF Borrowers ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

The Selection Method Based on the **Consultant's Qualifications** as defined in paragraphs 7.11, 7.12 of the 'Procurement Regulations for Borrowers Seeking Investment Project Finance (IPF)' will be applied.



6. Contents of the file:

- i. A letter of expression of interest addressed to the President of the South-West Regional Executive Council;
- ii. The administrative and tax file;
- iii. Proof of the consultant's experience in the field of the assignment (copy of the first page, the signature page of the contracts and the certificate of service rendered/acceptance report or any other equivalent document);
- iv. A USB key containing the electronic version of the expression of interest file; and
- v. The elements prescribed in point 6 of the Terms of Reference (consultant's profile) attached to this letter of invitation to tender.

7. Shortlisted consulting firms may obtain additional information at the Southwest Regional Assembly Building, located in the administrative district at the place called "Tuborg junction" opposite the "Wall of famous", Cell Phone : 233 32 61 86 / 675 421 536, PO BOX : 502 Buea email : swregionalassembly@gmail.com and copy to leotabeako@minddevel.gov.cm from Monday to Friday between 9am and 3pm (GMT+1). The terms of reference for this assignment are available and can be collected from the South-West Regional Assembly/PROLOG RCU Buea or sent by email to interest consultants, upon request.

8. Expressions of interest must be delivered in five (05) copies including one (01) original and four (04) copies with a USB key containing the scanned version of the file and the editable version, marked as such in a written form and filed in a closed and sealed envelope to the address below no later than fourteen (14) days after publication, at three (3) p.m., local time and expressly state the following:



**"INVITATION TO TENDER LETTER N°001/ITL/SWR/SWRA/BUEA/2025 OF
30 MAI 2025 FOR THE CONTROL MISSION AND PROJECT MANAGEMENT FOR
THE CONSTRUCTION AND EQUIPPING AN IMAGING CENTER, SUPPLY AND
INSTALLATION OF DIGITAL RADIOGRAPHY SYSTEM WITH ACCESSORIES,
SUPPLY AND INSTALLATION OF FURNITURE, CONSTRUCTION OF SOLAR
FARM AT THE MAMFE DISTRICT HOSPITAL, MANYU DIVISION, SOUTH-WEST
REGION"**

**For the attention of Mr. President of the Southwest Regional Assembly, located at the
administrative district at the place called "Tuborg junction" opposite the "Wall of fame" Regional**

Assembly Building, P.O. BOX 502 Buea, Cameroon Tel: 233 32 61 86,

E-mail : swregionalassembly@gmail.com.

COPY

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- DR/MINMAP/SW/Buea
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